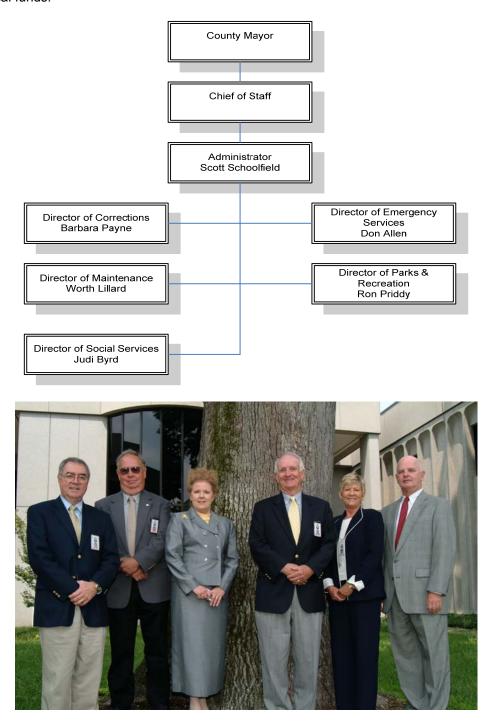
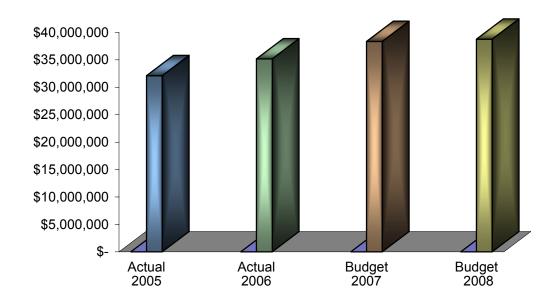
## **Human Services Division**

The division of Human Services includes Emergency Services, Volunteer Services, Corrections, Social Services, Maintenance, and Recreation that are funded totally or in part by federal, state, and local funds.

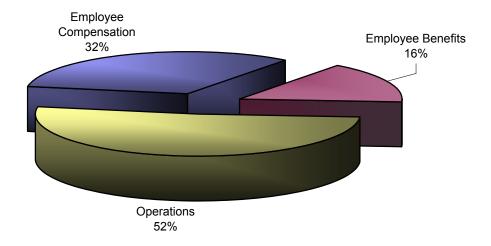


From left to right: Don Allen, Worth Lillard, Judi Byrd, Scott Schoolfield, Barbara Payne and Ron Priddy

## **Human Services Division Expenditures**



FY 2008 Expenditures by Type



# **Human Services Division Expenditures by Departments**

| Departments                             | Actual<br>2005   | Actual<br>2006   | Budget<br>2007   | Budget<br>2008   |
|---|------------------|------------------|------------------|------------------|
| Human Services Administrator            | \$<br>175,960    | \$<br>182,599    | \$<br>193,223    | \$<br>200,118    |
| Maintenance                             | 1,998,314        | 2,246,839        | 2,417,481        | 2,537,003        |
| Emergency Services                      | 1,864,099        | 1,981,105        | 2,099,722        | 2,377,379        |
| Recreation                              | 2,354,353        | 2,501,985        | 2,925,697        | 2,899,800        |
| Riverpark Operations                    | 1,667,405        | 2,046,473        | 2,349,871        | 2,474,781        |
| Rural Transportation                    | 371,883          | 159,563          | -                | -                |
| Emergency Assistance Program            | 143,333          | 124,163          | 164,683          | 168,276          |
| Felony Community Corrections Program    | 215,230          | 244,579          | 307,382          | 345,256          |
| Misdemeanant Community Corrections      | 648,203          | 647,498          | 685,015          | 760,646          |
| Courts Community Service (Litter Grant) | 315,000          | 356,771          | 377,068          | 441,957          |
| Corrections Administration              | 326,009          | 371,660          | 394,269          | 422,608          |
| Hamilton County Workhouse (CCA)         | 9,504,019        | 10,786,523       | 11,430,000       | 12,299,370       |
| Workhouse Records                       | 81,494           | 86,226           | 95,180           | 101,267          |
| Corrections Inmates Program             | 95,626           | 105,337          | 158,837          | 178,544          |
| Misdemeanant Probation                  | 367,228          | 431,103          | 500,828          | 536,861          |
| Alternative Bond Program                | -                | 69,940           | 226,815          | =                |
| Enterprise South Industrial Park        | -                | -                | 172,063          | 296,105          |
| Parents Are First Teachers              | 363,022          | 387,335          | 538,816          | 508,752          |
| Social Services Administration          | 227,020          | 248,529          | 257,527          | 258,530          |
| Flex Ride                               | 107,645          | -                | -                | =                |
| Emergency Medical Services              | 6,579,745        | 6,840,283        | 7,199,485        | 7,769,024        |
| Emergency Services - Volunteer Services | 1,530,390        | 1,883,484        | 151,514          | 168,349          |
| Welfare Services - Various              | 2,687,028        | 2,756,248        | 2,792,470        | 2,748,992        |
| Other Human Services                    | 483,180          | <br>718,523      | 2,916,369        | <br>1,278,504    |
|   | \$<br>32,106,186 | \$<br>35,176,766 | \$<br>38,354,315 | \$<br>38,772,122 |

Authorized Positions 355.06 354.39 349.41 349.91

## **Human Services Administrator – 3400**

#### **FUNCTION**

The Human Services Administrator is appointed by the County Mayor and confirmed by the County Board of Commissioners. The Administrator is responsible for the organization, operation, and supervision of five departments in County General Government, including Corrections, Emergency Services, Maintenance, Recreation, and Social Services.

## **PERFORMANCE GOALS**

- To ensure the continued efficient and effective operation of each department and their respective programs
- 2. To continue to improve the accountability and performance of agencies funded by County Government
- 3. To serve the human services needs of our community

| Expenditures by type  | Actual Actual<br>2005 2006 |    | Budget Budget<br>2007 2008 |               | Ū  |         |
|-----------------------|----------------------------|----|----------------------------|---------------|----|---------|
| Employee Compensation | \$<br>141,500              | \$ | 143,758                    | \$<br>146,663 | \$ | 152,471 |
| Employee Benefits     | 29,840                     |    | 32,966                     | 37,910        |    | 38,997  |
| Operations            | 4,620                      |    | 5,875                      | 8,650         |    | 8,650   |
| Total Expenditures    | \$<br>175,960              | \$ | 182,599                    | \$<br>193,223 | \$ | 200,118 |

Authorized Positions 2 2 2 2

- 1. Staff meetings conducted, site visits, and performance accomplishments for each department are reviewed. Reports from programs and public feedback are evaluated.
- The Recreation Department plans to complete construction of five miles of off-road biking trails and five
  miles of equestrian trails for Enterprise South Passive Park. This will be developed on the 2,800 acres
  of the Enterprise South property
- 3. In the Corrections Department, an additional 128 beds are scheduled for completion at the Silverdale facility in the Spring of 2008.
- 4. Emergency Services continues to coordinate and manage the newly formed Homeland Security District III consisting of ten counties as tasked by the County Mayor.
- The Maintenance Department continues work to update the Courthouse and other county buildings at a savings to taxpayers. They provide support to the Recreation Department at park facilities and ball fields.
- 6. The Social Services Department in its Emergency Assistance Program assisted 96% of eligible residents of Hamilton County outside the City of Chattanooga with temporary financial assistance. The Social Services Department continues to improve support for social service agencies and parent education.

## Maintenance - 3402

#### **FUNCTION**

The primary responsibility of the Maintenance Department is to provide maintenance for all County-owned buildings and facilities. The department maintains all electrical, plumbing, heating, ventilating, and air conditioning equipment, and provides remodeling/renovation services as needed. County-owned buildings maintained by the department include the Courthouse, Courts Building, Justice Building, Mayfield Annex, Newell Towers, M.L. King Building, Election Commission Building, Information Technology Service Department, White Oak Complex, Juvenile Court and Detention Unit, Juvenile Support Unit, Silverdale Highway Department, the transfer stations, the Health Department Centers, the Ambulance Stations, the fire halls, the Sheriff's Annex, Riverpark, Chester Frost Park, and various recreation facilities.

#### PERFORMANCE GOALS AND OBJECTIVES

To administer our services with the County Mayor's focus on economic development in mind and to encourage the use of local suppliers whenever they meet the County's purchasing rules and regulations. To continue to provide skilled, efficient maintenance, repair, and renovation services for all County buildings at a minimum cost.

| DE | PARTMENTAL FUNCTIONS                   |   | PERCENTAGE OF TOTAL WORKLOAD |
|----|--|---|------------------------------|
| 1. | Provide electrical services            |   | 19%                          |
| 2. | Provide plumbing services              |   | 15%                          |
| 3. | Provide carpentry services             |   | 21%                          |
| 4. | Provide HVAC and refrigeration service | 3 | 20%                          |
| 5. | Provide painting and walltexing        |   | 10%                          |
| 6. | Other functions as necessary           |   | 15%                          |

| Expenditures by type  | Actual<br>2005  | Actual<br>2006  | Budget<br>2007  | Budget<br>2008  |  |
|-----------------------|-----------------|-----------------|-----------------|-----------------|--|
| Employee Compensation | \$<br>927,245   | \$<br>1,056,014 | \$<br>1,061,997 | \$<br>1,337,222 |  |
| Employee Benefits     | 562,347         | 629,115         | 657,584         | 663,981         |  |
| Operations            | 508,722         | 561,710         | 697,900         | 535,800         |  |
| Total Expenditures    | \$<br>1,998,314 | \$<br>2,246,839 | \$<br>2,417,481 | \$<br>2,537,003 |  |

| Authorized Positions | 35 | 35 | 33.5 | 33.5 |
|----------------------|----|----|------|------|

#### MAJOR ACCOMPLISHMENTS COMPLETED IN 2007

Installed new roofs at the Forensic Center and the Bonny Oaks Assessor Building

Reconstruction work at M.L. King Bldg - EMS Office

Installed new lighting on Taylor's Field at Red Bank High Recreation

Renovated the public restrooms in the County Courthouse to be handicap accessible

Remodeled old City Water Co. for Chancery Court and Clerk & Master to move into during renovation work at the Courthouse

Repaired/rebuilt slab and utility connections for water and gas lines at the Riverpark Rowing Center front area

#### **LARGE CONSTRUCTION PROJECTED FOR 2008**

Install new roof at the Newell Tower

Install new water booster pump system at the Justice Building – Jail

Install new water boiler for heating at the Courthouse

#### **FOCUS ON THE FINEST WINNERS**

2006 Educational Achievement Recognition Max Lowe - Superintendent

2007 Educational Achievement Recognition Cleetus Akers – Skilled Craft Specialist



## **Emergency Services – 3403**

#### **FUNCTION**

The primary responsibility of Emergency Services is the development and implementation of a comprehensive all hazards emergency operations plan to deal with any kind of natural or man-made emergency or disaster, ranging from floods and fires to chemical spills, nuclear accidents and acts of terrorism. An important element of this work is coordination of City and County plans with state and federal requirements. Coordination of response and training activities for eight volunteer fire departments, three rescue squads and one hazardous materials team; providing emergency communications and dispatch service with mobile back-up capability and operate a County wide mail distribution courier service for all County facilities are also assigned functions.

#### PERFORMANCE GOALS AND OBJECTIVES

- 1. To ensure the County has a comprehensive plan to prepare for, respond to and recover from natural and accidental hazards which could threaten life and/or property.
- 2. To coordinate and facilitate the training and preparing of our First Responders to be proficient in Homeland Security.
- To minimize response times of Emergency Responders by responsible planning and training.
- 4. To maintain prompt and clear internal and external communications with all response agencies.
- To provide training for eight volunteer fire departments, three rescue squads, one Hazmat team, four municipal volunteer and career fire departments as well as the Chattanooga Metro Airport Fire Department.
- 6. To coordinate/manage the newly formed Homeland Security District III, consisting of ten counties as tasked by the County Mayor.

| xpenditures by type   | Actual<br>2005  | Actual<br>2006  | Budget<br>2007  | Budget<br>2008  |
|-----------------------|-----------------|-----------------|-----------------|-----------------|
| Employee Compensation | \$<br>1,069,213 | \$<br>1,126,503 | \$<br>1,156,409 | \$<br>1,359,789 |
| Employee Benefits     | 452,722         | 465,562         | 519,560         | 613,837         |
| Operations            | 342,164         | 389,040         | 423,753         | 403,753         |
| Total Expenditures    | \$<br>1,864,099 | \$<br>1,981,105 | \$<br>2,099,722 | \$<br>2,377,379 |

35.13

35.13

31.63

34.63

#### **SERVICE OBJECTIVES**

**Authorized Positions** 

- 1. Maximize response capabilities with grant funds available.
- 2. Meet or exceed the response expectations of federal, state and local agencies.
- 3. Develop and deliver training programs to meet the needs of the Emergency Services within Hamilton County in the most timely and effective manner. Training programs include two National Fire Protection Association (NFPA) 1001 Firefighter Classes (340 hours), Weapons of Mass Destruction Department of Justice (WMD-DOJ) and Tennessee Emergency Management Agency (TEMA) Classes (24 hours), Occupational Safety and Health Administration (OSHA), NFPA and TEMA Hazmat Classes (112) hours and Emergency Management Services Department of Transportation (EMS DOT) Class (88 hours), Domestic Violence (4 hours), Incident Command System (ICS) part of the National Emergency Management System (NIMS) 48 hours.

## **FOCUS ON THE FINEST WINNERS**

2005 Career Achievement Award Dot Vick – Captain

2006 MVP Award Willard Locke Jr. – Mail Room

## Recreation - 3405

#### **FUNCTION**

The mission of the Recreation Department is to serve citizens through wholesome recreation programs and well-maintained facilities for all ages, abilities, and interests, and to provide adequate safety training for all employees, while preserving Hamilton County's natural resources and operating in a financially sound and progressive manner. In addition, developing and maintaining landscape plans for all county owned industrial parks, ambulance centers, the Forensic Center, and the Hamilton County Courthouse is part of "providing efficient quality services by everyone, every way, everyday."

#### PERFORMANCE GOALS AND OBJECTIVES

- 1. Maintain 95% citizen satisfaction with programming offered
  - Percentage of positive citizen responses via distributed surveys
- 2. Receive fewer than 10 citizen negative reports on satellite facilities
  - Number of negative reports received from citizens concerning areas of our responsibility per agreements with individual satellite facilities.
- 3. Maintain 95% citizen satisfaction with rental facilities
  - Percentage of positive citizen responses via distributed surveys
- 4. Decrease on-the-job injuries by 10%
  - Percentage change in on-the-job injury occurrences from previous fiscal year to current fiscal year
- 5. Maintain spending levels or expense to no more than a 2% increase in costs over a twelve month period for inventoried supplies
  - -Total cost of inventoried supplies in the current fiscal year versus the cost in the previous fiscal year

All performance measures will be reported for a twelve month period.

#### PERFORMANCE OUTCOMES

|    |  | Actual<br><u>2006</u> | Actual <u>2007</u> |
|----|--|-----------------------|--------------------|
| 1. | Percentage change in number of programs offered                                  | (42%)                 | No Data            |
| 2. | Percentage citizen satisfaction with programming offered per distributed surveys | 93%                   | 100%               |
| 3. | Percentage citizen satisfaction with rental facilities per distributed surveys   | 100%                  | 100%               |
| 4. | Number of negative reports received from citizens on satellite facilities        | No Data               | No Data            |
| 5. | Percentage change in the number of on-<br>the-job injuries                       | (33%)                 | (17%)              |
| 6. | Percentage change in cost of inventoried supplies                                | 49%                   | 1.3%               |

| Expenditures by type  | Actual<br>2005  | Actual<br>2006  | Budget<br>2007  | Budget<br>2008  |
|-----------------------|-----------------|-----------------|-----------------|-----------------|
| Employee Compensation | \$<br>1,216,791 | \$<br>1,315,140 | \$<br>1,472,210 | \$<br>1,556,191 |
| Employee Benefits     | 609,087         | 636,610         | 792,552         | 832,174         |
| Operations            | 528,475         | 550,235         | 660,935         | 511,435         |
| Total Expenditures    | \$<br>2,354,353 | \$<br>2,501,985 | \$<br>2,925,697 | \$<br>2,899,800 |

Authorized Positions 59 59 51.13 51.13

## **EVALUATION OF PERFORMANCE OUTCOMES**

As the Recreation Department continues to examine the effectiveness of the chosen performance measures to determine if those things being measured are truly what should be measured in order for the department to meet its goals, some adjustments need to be made. It is important to determine whether an outcome that is off target is indicative of needed changes in procedures or changes in the performance indicators being measured; it is also important to recognize that even an outcome that is on target may not be as meaningful as it could be.

With regard to performance outcomes numbers 1 and 2, it has been determined that, due to current staffing issues, addition of programs should be eliminated as a performance measure. It seems more in keeping with department goals to maintain the high quality and high level of citizen satisfaction with the programs that are currently being provided than to potentially sacrifice this quality for additional programs. This does not mean, however, that the department is unwilling to consider new or different programs. As evidenced by outcome number two, citizen satisfaction with current programming has increased from 93% to 100%, surpassing the target of 95%.

Outcome number 3 exceeded the target of 95%; however, the department is looking into making changes in how surveys can be received from citizens. Although the surveys received indicate the department is surpassing the target of 95% citizen satisfaction, the number of surveys received is not truly an adequate representation of citizens served. In the two years data has been collected, less than ten surveys were received when reservations number in the hundreds over a twelve month period. The department will examine alternative means of collecting the surveys that do not require citizens to mail them.

Regrettably Recreation did not achieve timely implementation of this performance measure in fiscal year 2007 as was planned; however, while no data is available on the number of calls, the department is aware that the majority of phone calls received dealt primarily with adjustments being required for light timers. The department is examining more effective ways of measuring performance of duties at satellite parks.

Outcome number 5 is reflecting a twelve month comparison for fiscal year 2007 versus a six month comparison between fiscal years 2005 and 2006 as the final six months data for 2006 was not yet available. The target goal of a 10% decrease was surpassed.

In measuring outcome number 6 (outcome number 5 for Riverpark), inventory supply costs are pooled for Chester Frost Park, Riverpark, and Enterprise South Park because invoices are paid out of any of the budgets arbitrarily as the inventory of supplies is shared and available to all parks. Outcome number 6 achieved the target with an increase in the cost of inventoried supplies of only 1.3%.

#### **FOCUS ON THE FINEST WINNER**

#### 2007 MVP Award

Richard Cook- Park Ranger

#### **Awards**

2004 Tennessee Recreation and Parks Association Four Star Renovated Facility Award - Hamilton County Parks and Recreation for Mowbray Recreation Facility

2004 Tennessee Recreation and Parks Association Four Star Program Award - Hamilton County Parks and Recreation for Senior Programming

2004 Tennessee Recreation and Parks Association Wayne Hansard Award – Kevin Brady, Facilities Superintendent for Hamilton County Parks and Recreation

2004 Tennessee Recreation and Parks Association Arts and Humanities Award - Hamilton County Parks and Recreation for the Arbor Day Celebration at the Tree of Life Park

2005 Tennessee Recreation and Parks Association Arts and Humanities Award – Hamilton County Parks and Recreation for the M.A.S.K. – Motivated and Active Seniors Kamp Program

2006 National Association of Counties Achievement Award – Hamilton County Parks and Recreation for the M.A.S.K. – Motivated and Active Seniors Kamp

2006 Soil Conservation District for Hamilton County – Outstanding Educator Award – Maureen Davis 2007 National Association of County Park and Recreation Officials (NACPRO) Class I Park and Recreation Program Award – "Mov-Fit Kidz" Program

## Riverpark Operations - 3407

#### **FUNCTION**

The mission of the Riverpark, as part of the Recreation Department, is to serve citizens through wholesome recreation programs and well-maintained facilities for all ages, abilities, and interests and to provide adequate safety training for all employees, while preserving Hamilton County's natural resources and operating in a financially sound and progressive manner.

#### PERFORMANCE GOALS AND OBJECTIVES

- 1. Maintain 95% citizen satisfaction with programming offered
  - Percentage of positive citizen responses via distributed surveys
- 2. Maintain 95% citizen satisfaction with rental facilities
  - Percentage of positive citizen responses via distributed surveys
- 3. Decrease on-the-job injuries by 10%
  - Percentage change in on-the-job injury occurrences from previous fiscal year to current fiscal year
- 4. Maintain spending levels or expense to no more than a 2% increase in costs over a twelve month period for inventoried supplies
  - -Total cost of inventoried supplies in the current fiscal year versus the cost in the previous fiscal year

All performance measures will be reported for a twelve month period.

#### PERFORMANCE OUTCOMES

|    |  | Actual<br><u>2006</u> | Actual <u>2007</u> |
|----|--|-----------------------|--------------------|
| 1. | Percentage change in number of programs offered                                  | (50%)                 | No Data            |
| 2. | Percentage citizen satisfaction with programming offered per distributed surveys | 97%                   | 97.5%              |
| 3. | Percentage citizen satisfaction with rental facilities per distributed surveys   | No Data               | No Data            |
| 4. | Percentage change in the number of on-<br>the-job injuries                       | 80%                   | (40%)              |
| 5. | Percentage change in cost of inventoried supplies                                | 49%                   | 1.3%               |

| Expenditures by type  | Actual<br>2005  | Actual<br>2006  | Budget<br>2007  | Budget<br>2008  |
|-----------------------|-----------------|-----------------|-----------------|-----------------|
| Employee Compensation | \$<br>977,915   | \$<br>1,149,245 | \$<br>1,233,240 | \$<br>1,315,372 |
| Employee Benefits     | 446,447         | 545,685         | 674,382         | 712,160         |
| Operations            | 243,043         | 351,543         | 442,249         | 447,249         |
| Total Expenditures    | \$<br>1,667,405 | \$<br>2,046,473 | \$<br>2,349,871 | \$<br>2,474,781 |

Authorized Positions 44 44 49.5 49.5

## **EVALUATION OF PERFORMANCE OUTCOMES**

As the Recreation Department, of which the Riverpark is a part, continues to examine the effectiveness of the chosen performance measures to determine if those things being measured are truly what should be measured in order for the department to meet its goals, some adjustments need to be made. It is important to determine whether an outcome that is off target is indicative of needed changes in procedures or change in the performance indicators being measured; it is also important to recognize that even an outcome that is on target may not be as meaningful as it could be.

With regard to performance outcomes numbers 1 and 2, it has been determined that, due to current staffing issues, addition of programs should be eliminated as a performance measure. It seems more in keeping with department goals to maintain the high quality and high level of citizen satisfaction with the programs that are currently being provided than to potentially sacrifice this quality for additional programs. This does not mean, however, that the department is unwilling to consider new or different programs. As evidenced by outcome number two, citizen satisfaction with current programming again surpassed the target of 95%.

Outcome number 3 had no data because no distributed surveys were returned in regard to facilities rented at the Riverpark. The department will examine alternative means of collecting the surveys that do not require citizens to mail them.

Outcome number 4 is reflecting a twelve month comparison for fiscal year 2007 versus a six month comparison between fiscal years 2005 and 2006 as the final six months data for 2006 is not yet available. Added emphasis on employee safety at the Riverpark has yielded an outcome that surpasses the target of a decrease of 10%.

In measuring outcome number 5 (outcome number 6 for Recreation), inventory supply costs are pooled for Chester Frost Park, Riverpark and Enterprise South Park because invoices are paid out of any of the budgets arbitrarily as the inventory of supplies is shared and available to all parks. Outcome number 5 achieved the target with an increase in the cost of inventoried supplies of only 1.3%.



## **Rural Transportation – 3408**

#### **FUNCTION**

The Rural Transportation program is funded by a Federal Transit Authority Section 5311 grant, the Tennessee Department of Transportation, Hamilton County Government, revenues from contracted services, and rider fares. It offers transportation to residents of Hamilton County who live outside the City of Chattanooga at a \$1.50 per trip charge and \$.50 for each additional stop. Rides are booked at least 24 hours in advance. The program offers vehicles with wheelchair lifts. Residents are transported to doctors' offices, medical treatment centers, local government agencies, Senior Neighbors congregate meal sites, grocery stores, drug stores, and other destinations. Detailed reports on the program are compiled and submitted to the Tennessee Department of Transportation monthly. Reports are also compiled and submitted for various contracted services as needed for billing purposes.

## **PERFORMANCE GOALS AND OBJECTIVES**

- 1. To provide safe transit services as measured by providing 99.5% of trips without incidents/accidents.
- 2. Provide efficient and effective transit services as measured by an overall customer satisfaction rate of 95% as reflected in:
  - A. Conducting of bi-annual random customer surveys
  - B. Monitoring drivers and dispatchers

|                          | Actual<br><u>2005</u> |
|--------------------------|-----------------------|
| Number of trips provided | 41,871                |
| Total clients served     | 6,394                 |
|                          |                       |
| RESULTS BY YEAR          | Actual                |
| RESULTS BY YEAR          | 2005                  |
| RESULTS BY YEAR Goal # 1 | <b>2005</b><br>38,500 |
|                          | 2005                  |

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | udget<br>2008 |
|-----------------------|----------------|----------------|----------------|---------------|
| Employee Compensation | \$<br>198,703  | \$<br>92,905   | \$<br>-        | \$<br>-       |
| Employee Benefits     | 102,852        | 46,121         | -              | -             |
| Operations            | 70,328         | 20,537         | -              | -             |
| Total Expenditures    | \$<br>371,883  | \$<br>159,563  | \$<br>-        | \$<br>-       |
| Authorized Positions  | 11             | 11             | _              | _             |

In FY 06, this department was budgeted through October 31, 2005.

## **Emergency Assistance Program – 3409**

#### **FUNCTION**

The Emergency Assistance Program (EAP) provides temporary assistance to residents of Hamilton County outside the City of Chattanooga experiencing an emergency and that meet income eligibility guidelines. The program provides one-time assistance with rent/mortgage, utility bills, food and prescriptions. Applications are screened and employment, income, bills, etc. are verified to determine need. Eligibility requirements limit income to 150% or less of Federal Poverty Guidelines and meet the emergency definition. Assistance may be requested no more than two times per any given twelve month period and may not exceed \$600 overall for the given year.

#### **PERFORMANCE OBJECTIVES**

Prevent homelessness and promote self-sufficiency by providing courteous timely financial assistance (food, rent/mortgage subsidy, utility payment, prescription filling, or referral) to at least 85% of eligible program participants as evidenced by customer service surveys and the number of successfully completed assistance requests. Where the emergency is comprehensively defined as temporary, unexpected, sudden, uncontrollable, critical to safety, and verifiable.

## **PERFORMANCE GOALS**

- 1. Determine assistance eligibility by telephone pre-screen
- 2. Set appointments
- 3. Interview clients personally to verify and document eligibility
- 4. Pay vendors

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>47,459   | \$<br>30,985   | \$<br>51,783   | \$<br>55,759   |
| Employee Benefits     | 21,162         | 13,661         | 30,830         | 31,362         |
| Operations            | 74,712         | 79,517         | 82,070         | 81,155         |
| Total Expenditures    | \$<br>143,333  | \$<br>124,163  | \$<br>164,683  | \$<br>168,276  |

Authorized Positions 2 2 2 2

## **PROGRAM COMMENTS**

In addition to local County funds, the Emergency Assistance Program also administers grants from the Emergency Food and Shelter Program, Project Water Help, and Power Share (formerly entitled Warm Neighbors).

|                             | Actual      | Actual      | Actual      | <b>Estimated</b> |
|-----------------------------|-------------|-------------|-------------|------------------|
|                             | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u>      |
| Number Interviewed          | 365         | 431         | 444         | 500              |
| Number of Households Served | 311         | 413         | 425         | 480              |
| Percent Eligible Assisted   | 85%         | 96%         | 96%         | 96%              |
| Number of Services Provided | 386         | 532         | 548         | 615              |
| Utilities                   | 252         | 291         | 300         | 335              |
| Rent / Mortgage             | 82          | 154         | 158         | 185              |
| Food                        | 40          | 51          | 53          | 59               |
| Prescriptions               | 2           | 14          | 14          | 15               |
| Other                       | 0           | 22          | 23          | 25               |
| Services per Household      | 1.25        | 1.28        | 1.29        | 1.28             |

#### Note:

- 1. Data above reflective of direct service provision only and does not include referrals. The program receives and refers over 200 assistance inquiries per month.
- 2. The new "Other" category for Estimated 2008 represents two areas of service: 1) collaborations with the Hamilton County Homeless Health Care Clinic and the Chattanooga Housing Authority Special Assistance program to provide immediate housing for the homeless through the provision of financial assistance in the following non-grant supported categories: first month's rent, utility deposits, and rent deposits; and 2) ServicePoint (community-wide provider data base to reduce duplication of organizational assistance and improve accountability) users fee.

## Felony Community Corrections Program - 3410

## **FUNCTION**

Felony Community Corrections offers an alternative to institutional incarceration for otherwise prison-bound felons. The program provides in-house arrest, electronic monitoring, and drug screens for assigned Community Corrections offenders who are convicted of non-violent felony offenses. The program is 100% State funded.

#### **PERFORMANCE GOALS**

- 1. To continue its program by diverting at least 105 non-violent inmates who are Hamilton County residents from the Tennessee Department of Correction prison facilities
- 2. To offset operational cost by collecting supervision fees
- 3. Provide community restitution through public work days

## **SERVICE OBJECTIVES**

- 1. Assure compliance with annual State contract with Tennessee Board of Probation and Parole
- 2. Reduce the cost of supervision

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>108,690  | \$<br>128,440  | \$<br>174,974  | \$<br>191,997  |
| Employee Benefits     | 48,173         | 64,673         | 88,855         | 98,432         |
| Operations            | 58,367         | 51,466         | 43,553         | 54,827         |
| Total Expenditures    | \$<br>215,230  | \$<br>244,579  | \$<br>307,382  | \$<br>345,256  |

Authorized Positions 6 6 5 6

|                                     | Actual      | Actual      | Projected   | <b>Estimated</b> |
|-------------------------------------|-------------|-------------|-------------|------------------|
|                                     | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u>      |
| Goal # 1 Number of Intakes          | 88          | 112         | 109         | 105              |
| Goal # 2 Collected Supervision Fees | 8,126       | 10,085      | 8,409       | 14,175           |
| Goal # 3 Total Public Work Days     | 324         | 178         | 132         | 180              |

## Misdemeanant Community Corrections Program – 3411

#### **FUNCTION**

Misdemeanant Community Corrections offers an alternative to institutional incarceration for otherwise workhouse bound misdemeanants. The program provides in-house arrest, electronic monitoring, and random drug testing for clients assigned to the program who have been convicted of non-violent offenses. The program is funded by Hamilton County.

#### **PERFORMANCE GOALS**

- Continue a program to divert at least 450 non-violent inmates who are Hamilton County residents from the Hamilton County Department of Corrections facilities
- 2. Offset operational cost by collection of supervision fees
- 3. Assure collection and payment of victim restitution
- Provide an annual savings in excess of at least \$1,600,000.00 (80% of capacity) annually over the cost of workhouse incarceration

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>380,798  | \$<br>384,251  | \$<br>402,764  | \$<br>458,718  |
| Employee Benefits     | 175,412        | 168,175        | 191,628        | 202,080        |
| Operations            | 91,993         | 95,072         | 90,623         | 99,848         |
| Total Expenditures    | \$<br>648,203  | \$<br>647,498  | \$<br>685,015  | \$<br>760,646  |

## Authorized Positions 13.5 13.5 13.5

## SERVICE OBJECTIVES

- 1. Reduce the total dollars spent for housing misdemeanor offenders at the workhouse.
- 2. Reduce the cost of supervision.

|   | Actual       | Actual       | Projected    | Estimated    |  |
|---|--------------|--------------|--------------|--------------|--|
|   | <u>2005</u>  | <u>2006</u>  | <u>2007</u>  | <u>2008</u>  |  |
| Goal # 1 Number of Intakes              | 460          | 519          | 397          | 500          |  |
| Goal # 2 Supervision Fees Collected     | 40,000       | 76,969       | 73,500       | 73,500       |  |
| Goal # 3 Restitution Collected          | 9,248        | 10,080       | 22,676       | 24,912       |  |
| Goal # 4 Savings After Operational Cost | \$ 1.867.755 | \$ 2.124.400 | \$ 1.708.458 | \$ 1.924.150 |  |

## Courts Community Service (Litter Grant) - 3412

## **FUNCTION**

Courts Community Service (Litter Grant Program) offers an alternative to institutional incarceration for non-violent offenders. The program provides community service through litter prevention education and the use of offenders to collect and remove unsightly litter from the roadways within Hamilton County.

## **PERFORMANCE GOALS**

- 1. Continue to use offenders for roadside litter collection
- 2. To provide ongoing formal litter prevention education program
- 3. To collect 100% of allocated contract funding and supervision fees
- 4. To accept at least 2,000 offenders each year

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>180,750  | \$<br>204,392  | \$<br>219,496  | \$<br>247,899  |
| Employee Benefits     | 74,269         | 81,951         | 93,952         | 100,942        |
| Operations            | 59,981         | 70,428         | 63,620         | 93,116         |
| Total Expenditures    | \$<br>315,000  | \$<br>356,771  | \$<br>377,068  | \$<br>441,957  |

Authorized Positions 7.5 7.5 8

## **SERVICE OBJECTIVES**

- 1. Remove unsightly citizen created dump sites and unsightly litter from roadsides
- 2. Educate community to help reduce future dumping and littering
- 3. To maintain level of service provided to the community and the court system

|  | Actual      | Actual      | Projected   | Estimated   |
|--|-------------|-------------|-------------|-------------|
| Goal # 1                                     | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u> |
| Litter Collection Mileage                    | 5,320       | 6,266       | 7,143       | 7,792       |
| Litter Bags Collected                        | 60,447      | 69,053      | 83,915      | 91,547      |
| Tons of Littler Collected                    | 212         | 242         | 294         | 320         |
| Goal # 2                                     |             |             |             |             |
| Litter Prevention Education \$ Spent         | \$33,200    | \$32,400    | \$32,400    | \$32,400    |
| Goal # 3                                     |             |             |             |             |
| Collected Contract Revenue &                 | \$288,620   | \$308,787   | \$370,096   | \$398,596   |
| Supervision Fees                             | 97%         | 97.25%      | 100%        | 100%        |
| Goal # 4                                     |             |             |             |             |
| To accept at least 2,000 offenders each year | 1,215       | 1,316       | 2,497       | 2,724       |

## **Corrections Administration – 3414**

#### **FUNCTION**

The office of the Director of Corrections is responsible for monitoring and coordinating County government's two Community Corrections Programs, Workhouse Records, the Litter Grant Program, Misdemeanant Probation, the Literacy Program, and the Hamilton County Workhouse. This office works with the Courts, Corrections Corporation of America (CCA), the Sheriff's Department and the Tennessee Department of Corrections in order to assure the local correction programs serve the needs of our community and protect the rights of both citizens and inmates.

#### PERFORMANCE GOALS AND OBJECTIVES

- To continue to supervise, evaluate and assess the effectiveness of the department to meet the goals and objectives of the Felony and Misdemeanant Community Corrections Programs, Workhouse Records, the Litter Program, Misdemeanant Probation, Inmates Correction Program, the Alternative Bond Program and the Hamilton County Workhouse.
- 2. To continue to analyze and make recommendations that would increase the efficiency of current and future bed space in Hamilton County.

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>218,936  | \$<br>243,697  | \$<br>242,533  | \$<br>266,636  |
| Employee Benefits     | 85,522         | 102,451        | 121,311        | 121,547        |
| Operations            | 21,551         | 25,512         | 30,425         | 34,425         |
| Total Expenditures    | \$<br>326,009  | \$<br>371,660  | \$<br>394,269  | \$<br>422,608  |

Authorized Positions 6 6 6 6

## SERVICE ACCOMPLISHMENTS

1. The Hamilton County Litter Grant Program won the Tennessee Department of Transportation Award of Excellence Class IV and was given a \$3,000 award.

## Hamilton County Workhouse (CCA) - 3415

## **FUNCTION**

Under contract with Hamilton County, Corrections Corporation of America (CCA) provides management for the Hamilton County Workhouse. The 920 bed facility houses convicted misdemeanants, short-term felons and federal inmates.

## **PERFORMANCE GOALS**

Provide a safe, secure, and humane institutional setting for those persons requiring incarceration at the Hamilton County Workhouse.

| Expenditures by type | Actual<br>2005  | Actual<br>2006   | Budget<br>2007   | Budget<br>2008   |
|----------------------|-----------------|------------------|------------------|------------------|
| Operations           | \$<br>9,504,019 | \$<br>10,786,523 | \$<br>11,430,000 | \$<br>12,299,370 |
| Total Expenditures   | \$<br>9,504,019 | \$<br>10,786,523 | \$<br>11,430,000 | \$<br>12,299,370 |

## **SERVICE OBJECTIVES**

While maintaining Tennessee Corrections Institute standards, provide housing, food services, medical care and security to those inmates housed in the Hamilton County Workhouse.

## SERVICE ACCOMPLISHMENTS

An additional 128 beds are scheduled for completion in the spring of 2008.

## Workhouse Records - 3416

## **FUNCTION**

Maintain records of all inmates incarcerated at the Hamilton County Workhouse.

## **PERFORMANCE OBJECTIVES**

- To continue to provide accurate, up-to-date information on all inmates at the Hamilton County Workhouse.
- 2. To prepare accurate and timely reimbursement reports for housing state and federal prisoners.

| Expenditures by type  | 1  | Actual<br>2005 | Actual<br>2006 | I  | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----|----------------|----------------|----|----------------|----------------|
| Employee Compensation | \$ | 51,317         | \$<br>55,236   | \$ | 56,874         | \$<br>61,477   |
| Employee Benefits     |    | 25,654         | 26,985         |    | 31,706         | 33,190         |
| Operations            |    | 4,523          | 4,005          |    | 6,600          | 6,600          |
| Total Expenditures    | \$ | 81,494         | \$<br>86,226   | \$ | 95,180         | \$<br>101,267  |

Authorized Positions 2 2 2 2

## PERFORMANCE ACCOMPLISHMENTS

|  | Actual <u>2005</u> | Actual <u>2006</u> | Projected<br>2007 | Estimated 2008 |
|--|--------------------|--------------------|-------------------|----------------|
| Goal # 2 State and Federal Revenue Collected | \$2,210,428        | \$2,156,000        | \$2,443,319       | \$2,394,520    |

## Corrections Inmates Program - 3417

#### **FUNCTION**

The Corrections System Improvement program offers educational services to the incarcerated inmates at the Hamilton County Workhouse. Classes are provided in substance abuse prevention and education as well as referral services. By addressing the problems which have contributed incarceration, the program will afford inmates an improved opportunity in life upon their release.

#### **PERFORMANCE OBJECTIVES**

- 1. To provide Adult Basic Education (ABE) and Alcohol & Drug (A&D) services to inmates.
- 2. Increase the overall educational levels of the general incarcerated population.
- 3. To promote life improvement skills and social readjustment through rehabilitation and education courses (Anger Management, Stress Management, Social Thinking Skills, Domestic Violence, Life Skills, Coping Skills, Self-Esteem Improvement Skills, Parenting Skills, etc.)
- 4. To provide information to released inmates on obtaining housing, employment and other services.

#### **MEASURE OF OBJECTIVES**

The total number of inmates served through ABE, A&D, and Elective Course programs.

## PERFORMANCE ACCOMPLISHMENTS

|                                    | Actual<br>2005 | Actual<br>2006 | Actual<br><u>2007</u> |
|------------------------------------|----------------|----------------|-----------------------|
| Inmates served in ABE              | 244            | 228            | 189                   |
| Inmates served in A & D            | 623            | 661            | 550                   |
| Inmates served in Elective Courses | 266            | 339            | 507                   |
| Total                              | 1,133          | 1,228          | 1,246                 |

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>57,193   | \$<br>64,247   | \$<br>96,759   | \$<br>113,134  |
| Employee Benefits     | 27,902         | 30,076         | 45,898         | 49,230         |
| Operations            | 10,531         | 11,014         | 16,180         | 16,180         |
| Total Expenditures    | \$<br>95,626   | \$<br>105,337  | \$<br>158,837  | \$<br>178,544  |

| Authorized Positions  | 2        | 2 | 3 | 3 |
|-----------------------|----------|---|---|---|
| Authorized i Ositions | <b>4</b> | _ | J | J |

#### **PROGRAM COMMENTS**

Hamilton County continues to partner with READ of Chattanooga to further serve the adults incarcerated in the Hamilton County Workhouse.

## Misdemeanant Probation - 3435

#### **FUNCTION**

Misdemeanant Probation provides supervision of misdemeanant offenders who are sentenced to incarceration but are on a probationary status. The program provides monitoring of court costs, victim restitution, supervision fees, and drug screen for inmates who are convicted on non-violent misdemeanor offenses. The program is funded by Hamilton County.

## **PERFORMANCE GOALS**

- 1. Accept 1,200 probationers to the program
- 2. Offset operational costs by collection of supervision fees
- 3. To successfully graduate 89%
- 4. Assure collection and payment of victim restitution

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>173,986  | \$<br>198,067  | \$<br>227,641  | \$<br>262,909  |
| Employee Benefits     | 86,474         | 101,958        | 127,623        | 128,388        |
| Operations            | 106,768        | 131,078        | 145,564        | 145,564        |
| Total Expenditures    | \$<br>367,228  | \$<br>431,103  | \$<br>500,828  | \$<br>536,861  |

Authorized Positions 6 6 7 7

#### **SERVICE OBJECTIVES**

- 1. Provide a system of accountability for probationers
- 2. Reduce the cost of supervision
- 3. To reduce incarcerations of probationers due to probation revocations

|                                     | Actual      | Actual      | Projected   | Estimated   |
|-------------------------------------|-------------|-------------|-------------|-------------|
|                                     | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u> |
| Goal # 1 Number of Intakes          | 1,628       | 1,721       | 1,598       | 1,721       |
| Goal # 2 Collected Supervision Fees | 212,638     | 297,715     | 236,281     | 297,715     |
| Goal # 3 Number of Graduates        | 249         | 242         | 133         | 242         |
| Target is 89%                       | 74%         | 85%         | 83.5%       | 89%         |
| Goal # 4 Collected Restitution      | 28,744      | 41,912      | 70,385      | 70,385      |

## Alternative Bond Program - 3436

## **FUNCTION**

The Alternative Bond Program provides supervision of non-violent misdemeanant pre-trial defendants who are unable to make their set bond. The purpose of the program is to relieve jail/workhouse overcrowding. Defendants are screened for possible assignment. Eligible defendants are taken before the court for the decision of assignment. The program is funded by Hamilton County.

## **PERFORMANCE GOALS**

- 1. Accept and maintain an average census in excess of 17 defendants
- 2. To provide performance reports to assigning judges in 100% of the cases
- 3. Remind 100% of defendant of their assigned court date, time and court

| - | \$ | 39,043 | \$       | 129.980  | \$              |                 |
|---|----|--------|----------|----------|-----------------|-----------------|
|   |    |        |          | 5,000    | Ψ               | -               |
| - |    | 17,608 |          | 86,335   |                 | -               |
| - |    | 13,289 |          | 10,500   |                 | -               |
| - | \$ | 69,940 | \$       | 226,815  | \$              | -               |
|   | -  | -      | - 13,289 | - 13,289 | - 13,289 10,500 | - 13,289 10,500 |

|  | Actual<br><u>2006</u> | Projected <u>2007</u> |
|--|-----------------------|-----------------------|
| Goal # 1 Average daily census (122 days of operation)* | 1.25%                 | 25%                   |
| Goal # 2 Performance reports to judges                 | 100%                  | 100%                  |
| Goal # 3 Percentage of client notification of court    | 100%                  | 100%                  |

<sup>\*</sup> July 2007 started the fiscal year with 10 defendants

## Enterprise South – 3440

#### **FUNCTION**

The mission of the Enterprise South Nature Park, once construction is complete, will be to serve citizens through wholesome recreation programs and well-maintained facilities for all ages, abilities, and interests and to provide adequate safety training for all employees, while preserving Hamilton County's natural resources and operating in a financially sound and progressive manner.

#### **GOALS FOR 2008 WHILE CONSTRUCTION IS IN PROGRESS**

- Complete construction on a minimum of five miles of off-road biking trails and five miles of equestrian trails
- Complete construction of two "waterless" restrooms.
- 3. Monitor costs with the objective of making recommendations for the annual park operating budget.

Accomplishing construction goals will be dependent on approval of funding requests.

| Expenditures by type  | ctual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|---------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>-       | \$<br>-        | \$<br>7,575    | \$<br>92,964   |
| Employee Benefits     | -             | -              | 67,087         | 66,361         |
| Operations            | -             | -              | 97,401         | 136,780        |
| Total Expenditures    | \$<br>-       | \$<br>-        | \$<br>172,063  | \$<br>296,105  |
| Authorized Positions  | _             | _              | 13             | 13             |

#### **EVALUATION OF CONSTRUCTION GOALS FOR 2007**

The first construction goal for fiscal year 2007 was to open a minimum of two miles of paved walking/biking trails for public use. Construction is now complete on these trails; however, they are not accessible to the public yet as the park is not yet open.

The second construction goal for fiscal year 2007 was to complete construction on a minimum of one mile of woodland hiking trails, five miles of off-road biking trails and five miles of equestrian trails. The woodland hiking trails have been completed; however, construction has not yet begun on the five miles of off-road biking trails and five miles of equestrian trails.

The third construction goal for fiscal year 2007 was to complete construction of two "waterless" restrooms. Due to bidding issues, the restrooms were placed on order in early fiscal year 2008. Construction should be completed in 2008.

The fourth construction goal for fiscal year 2007 was to ensure that all powder magazines are sealed, and this has been done.

The fifth goal, which is not totally a construction goal, was to monitor costs with the objective of making recommendations for the annual park operating budget. This remains an ongoing process in the coming fiscal year.

## Parents Are First Teachers - 3460

#### **FUNCTION**

The Parents Are First Teachers (PAFT) program provides quality early childhood education and parent education services by Parent Educators trained and certified by the Parents as Teachers National Center. PAFT is designed to improve parenting practices, identify and refer any children with developmental delays, and prevent child abuse and neglect and increase children's readiness for school.

PAFT provides services to children throughout Hamilton County. Scope is limited due to the number of available Parent Educators.

## PERFORMANCE GOALS AND OBJECTIVES

Vision: The children of Hamilton County will learn, grow and develop to realize their full potential.

Major Objective: Provide the information, support and encouragement that parents need to help their children develop optimally during the crucial early years of life.

#### **MEASURES**

- Children's readiness for school as measured by Parent Educator assessment and use of valid and reliable instruments to test children
- Early identification and remediation of children's developmental delays using valid and reliable instruments to test children
- 3. Parents' reports of increased knowledge, skills and confidence
- 4. Parent satisfaction survey

#### **MEASURE OUTCOMES**

|  | Actual <u>2005</u> | Actual <u>2006</u> | Actual <u>2007</u> | Estimated<br>2008 |
|--|--------------------|--------------------|--------------------|-------------------|
| % of children with appropriate<br>developmental skills at exit or at<br>the end of the program year          | 88%                | 84%                | *                  | *                 |
| % of children with difficulties identified that were remediated or remediation is still ongoing              | 17.9%              | 50%                | *                  | *                 |
| % of parents demonstrating increased knowledge of parenting skills concepts and/or early childhood education | 95%                | 95%                | 100%               | 100%              |
| % of parents satisfied with PAFT and would recommend the program to a friend                                 |                    |                    | 100%               | 100%              |
| % of children identified with some<br>type of developmental delay and<br>cautionary developmental issues     |                    |                    | 21.6%              | 22%               |

<sup>\* -</sup> discontinued use

| Expenditures by type  |    | Actual<br>2005 |    | Actual<br>2006 |    | Budget<br>2007 |    | Budget<br>2008 |
|-----------------------|----|----------------|----|----------------|----|----------------|----|----------------|
| Employee Compensation | \$ | 221,515        | \$ | 214,286        | \$ | 275,220        | \$ | 302,197        |
| Employee Benefits     |    | 83,503         |    | 94,848         |    | 134,318        |    | 134,011        |
| Operations            |    | 58,004         |    | 78,201         |    | 129,278        |    | 72,544         |
| Total Expenditures    | \$ | 363,022        | \$ | 387,335        | \$ | 538,816        | \$ | 508,752        |
| Total Experiences     | Ψ  | 303,022        | Ψ  | 307,333        | Ψ  | 330,010        | Ψ  | 300,70         |

Authorized Positions 6.26 6.26 8.65 8.65

## **RESULTS**

Two hundred and seventy-four (274) children and one hundred forty-four (144) families were served in 2006/2007. Actual results are tested by Measure Outcomes above.

## **PROGRAM COMMENTS**

The PAFT program is administered by the Social Services Department. PAFT implements a research and evidence based national model, Parents As Teachers. Research shows that positive outcomes for families and children are the result of interventions faithful to the PAT model. PAFT strives to be consistent in its program quality and meet "The PAT Standards and Quality Indicators," of the Parents As Teachers National Center.

## **FOCUS ON THE FINEST WINNER**

2006 MVP Award Peggy Nash - Secretary

## Social Services Administration - 3471

#### **FUNCTION**

Social Services department function is to provide quality, effective, direct and indirect community social services to the citizens of Hamilton County and work toward improving the community's social services delivery system through planning, coordination and accountability. Direct services of the department are: the Emergency Assistance Program and the Parents Are First Teachers program. Indirect services are by contract partnerships with private, non-profit social service agencies that provide various social services that address prevalent community social problems.

#### **MISSION STATEMENT**

To provide responsive quality community social services while assuring the best possible use of County dollars that support those services, and to effectively address, through extensive community partnerships, improvements in the community's social services delivery system.

## **PERFORMANCE OBJECTIVES**

- 1. To ensure accountability of County dollars spent for social welfare services, both direct and by contract
- 2. To identify social welfare needs and priorities and recommend funding accordingly
- 3. To meet the needs of area citizens by providing direct social services
- 4. To participate, plan and develop community social welfare services that improve the community's social services delivery system
- 5. To advocate community's efforts and partnerships which have a positive effect on the well-being of Hamilton County's children, families and individuals

## **PERFORMANCE RESULTS**

- Monthly monitoring of indirect services through a financial reimbursement review system in place since 1989
- 1b. Program monitoring through annual site visits to contract agencies to ensure contract compliance.

  Result: Baseline established in 2002 with 100% reviewed
- Annual identification of community social welfare needs and priorities using two Citizens Advisory groups; the Children's Services Advisory Committee since 1983 and the Juvenile Justice Delinquency Prevention Policy Board since 1996
- 3. Monthly program reports of the direct services programs that demonstrate program effectiveness (refer to respective program page for details) since 1990, or since respective program's start up date
- 4. Participation by the department in partnerships with the City of Chattanooga, the South East Tennessee Development District, the Tennessee Department of Transportation, CARTA, the Tennessee Commission on Children and Youth, and twelve private, not-for-profit community social services agencies. These partnerships resulted in the development of the following: Circulator Transit Services in 1999, a Runaway Shelter in 1985, Group Home Residential services in 1986; Parent Education Early Childhood Development program in 1989 and the Regional Interagency Council on Homelessness in 2004
- The Social Services Director's Chairmanship of and participation in 20+ community committees and boards since 1990

| Expenditures by type  | Actual<br>2005 | Actual<br>2006 | Budget<br>2007 | Budget<br>2008 |
|-----------------------|----------------|----------------|----------------|----------------|
| Employee Compensation | \$<br>163,112  | \$<br>177,397  | \$<br>177,589  | \$<br>178,360  |
| Employee Benefits     | 54,864         | 60,937         | 69,088         | 70,069         |
| Operations            | 9,044          | 10,195         | 10,850         | 10,101         |
| Total Expenditures    | \$<br>227,020  | \$<br>248,529  | \$<br>257,527  | \$<br>258,530  |

Authorized Positions 4 4 4 4

## Flex Ride - 3487

#### **FUNCTION**

Flex Ride (Circulator) Transit Service is a project designed to improve transit service to outlying rural growth areas of Hamilton County. One route includes Soddy Daisy, Sale Creek, Lakesite, and Apison. The second route serves Collegedale, Ooltewah, Harrison, and Birchwood. The third route serves the East Ridge area and connects with CARTA at the Eastgate Town Center.

## **MISSION STATEMENT**

To provide safe, efficient and effective transportation services to the people of Hamilton County outside the City of Chattanooga.

## **PROGRAM COMMENTS**

This project is operated by the Rural Transportation Program.

|                          | Actual      |
|--------------------------|-------------|
|                          | <u>2005</u> |
| Number of trips provided | 13,500      |
| Total clients served     | 2,050       |

Results by year are included under Rural Transportation - 3408

| Expenditures by type  | Actual<br>2005 |    | Actual<br>2006 | Budget<br>2007 |   | Budget<br>2008 |   |
|-----------------------|----------------|----|----------------|----------------|---|----------------|---|
| Employee Compensation | \$<br>59,505   | \$ | -              | \$             | - | \$             | - |
| Employee Benefits     | 32,044         |    | -              |                | - |                | - |
| Operations            | 16,096         |    | -              |                | - |                | - |
| Total Expenditures    | \$<br>107,645  | \$ | -              | \$             | - | \$             | - |

| Authorized Positions | 4.67 | - | - | - |
|----------------------|------|---|---|---|
|----------------------|------|---|---|---|

In FY 2005, this department was eliminated.

## **Emergency Medical Services – 3700**

#### **FUNCTION**

The primary responsibility for Emergency Medical Services (EMS) is to provide twenty-four hour advanced life support ambulance service to the unincorporated areas of Hamilton County and all incorporated areas contracted for service. This activity operates from strategically located ambulance stations and maintains training and response capabilities as directed by State Emergency Medical Services. Further, this activity provides ambulance service to communities participating in EMS mutual aid agreements or as requested by State Emergency Medical Services due to mass casualty events or Homeland Security issues.

#### PERFORMANCE GOALS AND OBJECTIVES

- To provide timely and appropriate pre-hospital emergency medical care and transportation to the citizens of, and visitors to, Hamilton County
- 2. To lessen County contributions and subsidies for the operation of the service
- 3. To improve the skill level of employees while raising the standard of care provided
- 4. To lessen customer complaints and provide better understanding of patient financial responsibilities
- 5. To operate more efficiently while improving ambulance time responses

#### **SERVICE OBJECTIVES**

- 1. Cost efficient operation of the service
- 2. Provision of state-of-the-art medical care to the public
- Operation of a County-wide system of medical care providers, using Fire, Law Enforcement and EMS personnel
- 4. Provide a sound financial return as a result of the investment of taxpayer's dollars

| Expenditures by type  | Actual<br>2005 |           | Actual<br>2006 |           | Budget<br>2007 |           | Budget<br>2008 |           |
|-----------------------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|
| Employee Compensation | \$             | 2,704,266 | \$             | 4,007,418 | \$             | 4,097,513 | \$             | 4,642,244 |
| Employee Benefits     |                | 2,851,591 |                | 1,802,042 |                | 2,087,672 |                | 2,212,480 |
| Operations            |                | 1,023,888 |                | 1,030,823 |                | 1,014,300 |                | 914,300   |
| Total Expenditures    | \$             | 6,579,745 | \$             | 6,840,283 | \$             | 7,199,485 | \$             | 7,769,024 |

Authorized Positions 109 109 106 106

## **Emergency Services – Volunteer Services**

#### **FUNCTION**

Hamilton County allocates money each year to help volunteer fire departments and rescue squads upgrade their facilities and capabilities. The Department of Emergency Services oversees this appropriation and works directly with the chiefs and board members of these service groups to identify their needs, select the most effective solutions, and coordinate their activities with other groups.

## PERFORMANCE GOALS AND OBJECTIVES

To improve coordination among fire departments and rescue squads County-wide to ensure efficient service and avoid duplication.

## PERSONNEL SCHEDULE

There is no staffing specifically for these budgets. The Director of Emergency Services and the Chief of Field Services consult with the Volunteer departments concerning their needs and budgets.

## PROGRAM COMMENTS

Account codes for the various services are as follows:

| 3418 | Hazmat Team                                 |
|------|---|
| 3419 | Tri-Community Volunteer Fire Department     |
| 3420 | Dallas Bay Volunteer Fire Department        |
| 3421 | Mowbray Volunteer Fire Department           |
| 3422 | Chattanooga - Hamilton County Rescue        |
| 3423 | Highway 58 Volunteer Fire Department        |
| 3424 | Sequoyah Volunteer Fire Department          |
| 3425 | Walden Ridge Emergency Service              |
| 3426 | Sale Creek Volunteer Fire Department        |
| 3427 | Volunteer State Rescue                      |
| 3428 | Hamilton County STARS                       |
| 3429 | Flat Top Mountain Volunteer Fire Department |
| 3430 | Domestic Preparedness Equipment             |

The Domestic Preparedness Equipment grant monies are designated for homeland security equipment (i.e. equipment for Chemical, Biological, Radiological, Nuclear and Explosive/Urban Search and Rescue Response for the Chattanooga Fire Department; Law Enforcement Terrorism Prevention Plan equipment for the Chattanooga Police Department; and 800 Mhz Radio equipment for the City Radio Shop).

| Expenditures by type            | Actual<br>2005 |           | Actual<br>2006 |           | Budget<br>2007 |         | Budget<br>2008 |         |
|---------------------------------|----------------|-----------|----------------|-----------|----------------|---------|----------------|---------|
| Hazardous Material Team         | \$             | 12,451    | \$             | 11,178    | \$             | 12,876  | \$             | 14,306  |
| Tri-Community Vol. Fire Dept    |                | 7,733     |                | 5,242     |                | 7,883   |                | 8,759   |
| Dallas Bay Volunteer Fire Dept  |                | 10,678    |                | 7,096     |                | 12,068  |                | 13,409  |
| Mowbray Volunteer Fire Dept     |                | 6,239     |                | 6,542     |                | 7,031   |                | 7,813   |
| Chatt-Hamilton County Rescue    |                | 6,954     |                | 8,208     |                | 7,866   |                | 8,740   |
| Highway 58 Volunteer Fire Dept  |                | 47,167    |                | 46,414    |                | 43,510  |                | 48,345  |
| Sequoyah Volunteer Fire Dept    |                | 9,590     |                | 10,509    |                | 10,100  |                | 11,222  |
| Waldens Ridge Emergency Serv    |                | 12,518    |                | 11,422    |                | 12,478  |                | 13,865  |
| Sale Creek Volunteer Fire Dept  |                | 18,861    |                | 23,072    |                | 18,613  |                | 20,681  |
| Volunteer State Rescue Squad    |                | 8,109     |                | 6,908     |                | 8,289   |                | 9,210   |
| Hamilton County Stars           |                | 2,780     |                | 4,788     |                | 4,289   |                | 4,765   |
| Flattop Volunteer Fire Dept     |                | 1,946     |                | 4,208     |                | 6,511   |                | 7,234   |
| Domestic Preparedness Equipment |                | 1,385,364 |                | 1,737,897 |                | -       |                | -       |
| Total Expenditures              | \$             | 1,530,390 | \$             | 1,883,484 | \$             | 151,514 | \$             | 168,349 |



## Other - Various

## **FUNCTION**

- 1. Ross' Landing Plaza & Park provides recreation and cultural opportunities for all area citizens at Ross' Landing Plaza and to enhance and beautify the area surrounding the Tennessee Aquarium.
- 2. Emergency Services Nuclear Power assists in the day-to-day operation of civil defense and disaster preparedness and response within the Hamilton County area. Develops and maintains plans for disaster operations in the event of an accident/incident at the Sequoyah and Watts Bar Nuclear Plants. This program conducts radiological disaster related training/seminars for government, private and volunteer agencies assigned responsibilities by the Tennessee Multi-Jurisdictional Radiological Emergency Response Plan both for nuclear plants and to maintain the Emergency Information System.

| Expenditures by type        | Actual<br>2005 |    | Actual<br>2006 |    | Budget<br>2007 | Budget<br>2008 |           |
|-----------------------------|----------------|----|----------------|----|----------------|----------------|-----------|
| Emergency Ser Nuclear Power | \$<br>7,101    | \$ | 3,184          | \$ | 15,570         | \$             | 15,570    |
| Homeland Security           | -              |    | -              |    | 490,590        |                | -         |
| Homeland Security Grants    | -              |    | -              |    | 1,628,873      |                | -         |
| Contracted Services         | -              |    | -              |    | -              |                | 416,556   |
| Ross's Landing Plaza & Park | 476,079        |    | 715,339        |    | 781,336        |                | 846,378   |
| Total Expenditures          | \$<br>483,180  | \$ | 718,523        | \$ | 2,916,369      | \$             | 1,278,504 |

## Welfare Services - Various

#### **FUNCTION**

The Social Services department provides numerous community social services by contract with private non-profit agencies for the citizens of Hamilton County.

## **PERFORMANCE OBJECTIVES**

To provide community social services that meets the needs of Hamilton County citizens. Indicators – outcome-based program evaluations, assessments of national, state, and local social indicators to gauge need.

## PERSONNEL SCHEDULE

Accountability by staff of the Social Services Department.

## PROGRAM COMMENTS

Descriptions of the various social welfare services are:

<u>Social Services – Title XX</u> - Homemaker Services (contract with Family and Children's Services, Inc.) Adult Day Care (contract with Signal Center, Inc.)

<u>Emergency Food and Shelter</u> – Provides temporary emergency rent and mortgage assistance funds to low-income households in an effort to prevent homelessness

<u>Project Water Help</u> – Provides temporary emergency water utility assistance funds to low-income households in an effort to prevent homelessness

<u>Warm Neighbors</u> - Provides temporary emergency electric and gas utility assistance funds to low-income households in an effort to prevent homelessness

<u>Speech and Hearing Center</u> – Audiology/Children and Adults – Pre-School Hearing Impaired Services; Speech Pathology for Children

<u>Children's Home/Chambliss Shelter</u> - Extended Early Child Care, Maurice Kirby Child Care Center, Emergency Shelter Services

Partnership for Families, Children, and Adults. Inc. – Homemaker Services (SSBG Grant); Runaway and Homeless Youth Shelter (Runaway and Homeless Youth Grant); Residential Group Homes

Fortwood Mental Health Center - Children and Adolescent Outpatient Services

Johnson Mental Health Center - Children Outpatient Services and Adult Outpatient Services

Orange Grove – Adult Comprehensive Training

Team Evaluation Centers – Diagnostic and Evaluation Services

<u>Children's Advocacy Center</u> – Advocacy and Education Services

Community Research/Data

A.I.M. Center - Psychiatric Rehabilitation

Signal Centers – Adult Day Care for Adults with Disabilities, Adult Day Care (SSBG Grant)

<u>Chattanooga Endeavors, Inc.</u> – Offender Employment

<u>Chattanooga Homeless Coalition</u> – Continuum of Care

Alexian Brothers - Senior Neighbors - Senior services

| Expenditures by type           |    | Actual<br>2005 | Actual<br>2006  | Budget<br>2007  | Budget<br>2008 |           |
|--------------------------------|----|----------------|-----------------|-----------------|----------------|-----------|
| Social Services -Title XX      | \$ | 455,103        | \$<br>440,593   | \$<br>460,951   | \$             | 460,951   |
| Emergency Food & Shelter       |    | 24,330         | 12,437          | 25,248          |                | 25,248    |
| Project Water Help             |    | -              | 1,307           | 1,215           |                | 1,215     |
| Warm Neighbors                 |    | 13,046         | 21,597          | 28,000          |                | 28,000    |
| Speech & Hearing Center        |    | 130,809        | 128,969         | 141,893         |                | 141,893   |
| Children's Home                |    | 452,608        | 510,016         | 465,336         |                | 465,336   |
| Family & Children Services     |    | 1,116,200      | 1,116,200       | 1,156,603       |                | 1,113,125 |
| Fortwood Center                |    | 160,111        | 168,524         | 179,224         |                | 179,224   |
| J Johnson Mental Health Center |    | 40,969         | 38,865          | 60,156          |                | 60,156    |
| Orange Grove                   |    | 63,381         | 63,381          | 48,381          |                | 48,381    |
| Team Evaluation                |    | 68,225         | 59,160          | 69,589          |                | 69,589    |
| Childrens Advocacy Center      |    | 25,722         | 20,390          | 18,368          |                | 18,368    |
| Community Research Council     |    | -              | -               | -               |                | -         |
| AIM Center                     |    | 72,488         | 70,561          | 57,488          |                | 57,488    |
| Signal Centers                 |    | 26,999         | 38,255          | 39,518          |                | 39,518    |
| Chattanooga Endeavors, Inc     |    | 23,537         | 27,000          | 17,000          |                | 17,000    |
| Chattanooga Homeless Coalition |    | 13,500         | 13,500          | 13,500          |                | 13,500    |
| Alexian Senior Neighbors       |    | -              | 25,493          | 10,000          |                | 10,000    |
| Total Expenditures             | \$ | 2,687,028      | \$<br>2,756,248 | \$<br>2,792,470 | \$             | 2,748,992 |

<sup>\*</sup>Alexian Senior Neighbors is new addition to Human Services; was in Supported Agencies last year.

